



# K A N S A S

DENNIS ALLIN, M.D., CHAIR  
ROBERT WALLER, ADMINISTRATOR

KATHLEEN SEBELIUS, GOVERNOR

## BOARD OF EMERGENCY MEDICAL SERVICES

### MINUTES

### EMERGENCY MEDICAL SERVICES

### BOARD MEETING

August 3, 2007

#### Board Members Present

Dr. Dennis Allin  
J.R. Behan  
Deb Kaufman  
Joe Megredy  
Comm. Duane Mathes  
Sen. Chris Steineger  
Col. Dale Wasson  
Comm. Bob Boaldin  
Sen. Jay Emler  
Mike Ryan

#### Guests

Pam Kemp  
Terry David  
Dalene Deck  
Jon Friesen  
Gary Winter  
Ruth Schillig  
Mark Willis  
David Stithem  
Kerry McCue  
Brandon Beck  
Randy Easter

#### Staff

Robert Waller  
Steve Sutton  
Patti Artzer  
Chrystine Hannon  
Suzanne Cornelius  
Carman Allen  
  
Joe Moreland  
Jerry Cunningham

#### Board Members Absent

Rep. Margaret Long  
Rep. Kasha Kelley  
Dr. Joel Hornung

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### CALL TO ORDER

Chairman Allin called the meeting to order on Friday, August 3, 2007 at 9:05 am.

The first order of business was the approval of the minutes from the June 1, 2007<sup>t</sup> Board Meeting and June 13, 2007<sup>h</sup> Teleconference Board Meeting.

### APPROVAL OF MINUTES

*Motion: Moved by Vice Chairman Behan, seconded by Board Member Megredy to approve the minutes of the June 1st Board Meeting. Motion passed.*

*Motion: Moved by Board Member Megredy, seconded by Vice Chairman Behan to approve the minutes of the June 13th Teleconference Board Meeting. Motion passed.*

## COMMITTEE REPORTS AND POSSIBLE ACTION

### Planning and Operations Committee

Chairman Allin called upon Board Member Megredy to report on the meeting conducted by the Planning and Operations Committee. Board Member Megredy reported that the Committee heard an update on KEMIS from Joe Moreland, KBEMS Project Manager. Mr. Moreland stated that the Kansas Emergency Medical Information System (KEMIS) Steering Committee received information from 11 of 33 vendors in response to the Request for Information (RFI), and four were selected to present. He informed the Committee that those presentations had been completed, and the project ready for bids. The project is on track for the January implementation for rolling out training in December. There will be some future budget considerations for the Board i.e., the need for \$250,000 to \$300,000 to help support ambulance services coming on-line with this project in FY 2008 and FY 2009.

Board Member Megredy further reported that Mr. Waller updated the Committee on Homeland Security issues. This will be a priority for the Committee in the coming months. Mr. Waller gave a report of what KBEMS rules and responsibilities are and addressed the Greensburg incident. He noted that Board Staff has been request by the Legislature to identify rules and regulations for the Board and report back during the Legislation session. A sub-committee should be convened to address the plan.

Mr. Megredy continued by discussing the Committee's review of the Strategic Plan, which was re-wrote in CY 2005. The original plan was created in CY 2001. He explained that the Committee's recommendation was to assemble a Board retreat or work session to work on the Strategic Plan and return with an update. Mr. Waller would schedule the work session.

Mr. Waller updated the Committee on the NHTSA assessment. Mr. Cromwell updated the Committee on the regulations being reviewed by the operations regulation sub-committee. He stated that the subcommittee is nearly complete with the staff review, and then plan for the amended regulation to be sent out for further input and ideas. The Committee ended with each EMS Regional Council and professional organization providing a report on their upcoming activities.

### Investigations Committee

Chairman Allin called upon Colonel Wasson to report on the meeting conducted by the Investigations Committee. Colonel Wasson reported that the Committee reviewed the Investigation policy and noted the request for additions, by legal counsel, to add a severability clause and other verbiage to the document. He also remarked that forms, to be included within the policy, would be developed as needed. Colonel Wasson reported that the Committee had eight cases to review, four of which the local action was accepted. The Committee is waiting for information on one case, and did not have enough time allotted to review three of the cases.

***Motion: Adopt the draft version of the Investigation Policy as policy. Moved by Board Member Megreedy, seconded by Senator Emler. Motion passed.***

### Education and Training Committee

Chairman Allin called upon Vice Chairman Behan to report on the meeting conducted by the Education and Training Committee. Vice Chairman Behan reported that the Committee heard reports from Carmen Allen, KBEMS Education Manager about the Instructor Development Task Force (IDTF), the Educator Curriculum Review, and ongoing state of the education regulation review. The Committee discussed three variances for Barton County Community College.

Vice Chairman Behan reported that a request was received from Barton County Community College (BCCC) to utilize three BLS licensed services (who provide ALS care for the majority of their call volume) for MICT field internships. As this type of variance request was approved previously, staff could approve the request. He noted that a course number would still be needed with specific dates of the educational offering. Ms. Allen would provide information to the Committee for approval of this variance at a later date.

Vice Chairman Behan further reported that in regards to the Regional Quarterly Education Program, a needs assessment was sent out to all attendants as well as all medical directors to ascertain the needs of EMS providers.

The Committee also heard from Coffeyville Community College (CCC), who initiated an on-line continuing education program and was reporting back on the program. CCC noted that eight individuals enrolled in the program with the program totaling 16 hours. CCC plans to provide the program again in the future.

Vice Chairman Behan reported that the Committee received a proposal from Kansas Emergency Medical Services Association (KEMSA) and from Board Staff updating continuing education standards. The Committee recommended sending both documents to Instructor/Coordinators, Service Directors, Education Training Institutions, and any interested party to provide feedback. A continuing education committee workgroup would be formed, meet, and create new guidelines on how to approve continuing education and retroactive approvals.

Vice Chairman Behan continued by reporting on a request received from Barton County Community College (BCCC) to approve a hybrid Paramedic Course. He stated that most of the didactic portion of the course is similar to distance learning. However, students would be required to participate in all clinical and field internships, with some mandatory sessions where students would have to attend class labs. BCCC wants to offer the program beginning in January 2008 and conclude in May 2009. The Committee recommended approval. BCCC will report back to the Committee in August 2009 to report on the hybrid course.

***Motion: Approve the variance for the pilot hybrid paramedic course for Barton County Community College (BCCC) starting January 2008 and concluding in May 2009, with a representative of BCCC to report back to the Board in August 2009. Moved by Vice Chairman Behan, seconded by Commissioner Boaldin. Motion passed.***

Continuing, Vice Chairman Behan reported on a request received Chad Pore, Barton County Community College (BCCC) to approve an online Paramedic Course. BCCC would allow students that

have difficulty attending one session to log onto their computer and participate interactively. However, it would not be allowed for every class session. Mr. Pore noted that the program would institute selected security measures to ensure the students were sitting in front of the computer and not just logged on. The pilot is limited to five students as a pilot project. The course will run from January 2008 to May 2009. The Committee recommended approval.

***Motion: Approve the variance for online paramedic course for Barton County Community College (BCCC) starting January 2008 and concluding in May 2009, with a representative of BCCC to report back to the Board in August 2009. Moved by Board Member Kaufman, seconded by Chief Ryan. Motion passed.***

Mr. Megredy commented that there may be a better way to deal with the repeated variances and the regulation may need to be reviewed and revised.

### **Examination and Certification Committee**

Chairman Allin reported that the Committee discussed revising K.A.R. 109-6-4, regarding the regaining of expired certification. In order to revise the regulation, there would have to be a change in statutory language. Chairman Allin informed the Committee that the conceptual ideas to amend certification laws would need to be approved initially, and specific wording would be brought forward by Staff for approval. The following are the concepts: 1) A two year time frame from the time of last class to testing for initial certifications, it is currently one year; 2) the number of attempts at the exam to be consistent with National Registry of Emergency Medical Technicians (NREMT) rules and policy, currently Kansas allows on four (4) as opposed to six by NREMT; 3) legal recognition would continue to be reviewed for program equivalency language; 4) the capability for someone who was trained in Kansas, let their Kansas certification lapse, to regain certification without retesting; and 5) the recognizing the EMT-I exam created by the Industrial Organization (I/O) Solutions company.

***Motion: To approve the five concepts regarding certification when preparing for statute and regulation changes. Moved by Commissioner Boaldin, seconded by Senator Emler. Motion passed.***

### **Executive Committee**

Chairman Allin called upon Senator Emler to report on the meeting conducted by the Executive Committee. Senator Emler began by discussing the FY 2008 and FY 2009 budget. The Executive Committee, after review, recommended the amount of funding transfer to the six (6) EMS Regional Councils be increased from \$19,375 to \$25,000. That additional funding (\$5,625) to be provide from the KBEMS Revolving and Assistance (KRAF) grant program fund. The Committee noted that the Legislature requires reporting on all funding provided through the KRAF program and the reporting requirement would apply to the EMS Regional Councils.

***Motion: Approve to increase the amount of money given to each Region to \$25,000, with \$5,625 being provided from KRAF funding. Moved by Senator Emler, seconded by Commissioner Boaldin. Motion passed.***

Senator Emler further reported that the Committee discussed the Open Meetings Act and the Board Retreat. Counsel advised the Committee that as long as notice of the meeting is provided to the public, the meeting does not violate Kansas laws. Senator Emler further reported that the Fisher Scientific contract is being negotiated to manage the KRAF funding (\$536,961) and its distribution.

Once finalized, Board Staff will present a contract to the Board for approval to ensure that percentages are reasonable, the waiver process is clearly set out, and administrative fees are financed by KBEMS.

### Budget/Office Update

Chairman Allin called upon Robert Waller, Chief Administrator, to give a Budget/Office update. Mr. Waller reported that the FY 2008 and FY 2009 budget is due September 15, 2007, and a teleconference is scheduled for September 10, 2007 to seek for Board approval. The main budgetary item is KEMIS. The supplemental budget for FY 2008 totals \$75,000 in financing. However, this amount is not enough to fund the pilot project for the 30 services. A more calculated estimate will be provided at a later date. However, Board staff believes at a minimum, \$300,000 is necessary in FY 2008 and FY 2009. Mr. Waller did note that KBEMS could receive federal funding from the Kansas Department of Transportation (KDOT) and Kansas Department of Health and Environment (KDHE). Mr. Waller further discussed the Education Incentive Grant program, with financing totaling \$300,000. He requested direction and a decision be made to determine a request to increase the amount from \$300,000 to \$400,000.

Mr. Waller gave an office update, indicating that the new microphones are coming, and a new scanner has been delivered to take bubble sheets and scan them to make the data entry processes faster. Mr. Waller further advised that there will be continuing education hours available on the EMS Summit, and Carman Allen (KBEMS Education Manager) would review.

### Advisory Committee on Trauma

Chairman Allin had nothing new to report.

### Public Comment

Chairman Allin advised that there were two people signed up for public comment. Chairman Allin recognized Pam Kemp, Clay County EMS. Ms. Kemp spoke on availability of motels for the October board meeting. She discussed her inability to locate a motel room and requested that the meeting be possible moved to another location or date. Ms. Kemp also spoke on the investigation policy and her concerns about anonymous complaints.

Chairman Allin recognized Kerry McCue, Ellis County EMS. Mr. McCue affirmed Ms. Kemp's comments.

### Executive Session

***Motion: Convene a 30 minute Executive Session on Attorney/Client Privilege. Mr. Waller will be in attendance. The Session will begin at 10:15 and end at 10:45. There will be a five minute break before the Executive Session. Moved by Vice Chairman Behan, seconded by Board Member Megredy. Motion passed.***

***Motion: To adjourn the Board Meeting. Moved by Chairman Allin, seconded by Vice-Chairman Behan. Motion passed.***

*Robert Wall*

October 5, 2007

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Approved