EETC Committee Meeting
Dir. Deb Kaufman - Chair

AGENDA
April 2, 2020
Landon State Office Building
900 SW Jackson, Room 580, Topeka, Kansas
1:15 pm – 3:00 pm

1. Standing Items
   1.1 Variances -None
   1.2 BLS Psychomotor Examination Report
      • Carman Allen, Education Manager
        o 2020
           ▪ Total Exam Sites – 5
           ▪ Total Examined - 150
   1.3 NREMT Cognitive Exam Report (Information only)
   1.4 Education Development Task Force (EDTF)
      • Dr. Charles Foat, Chair

2. Old Business
   2.1 Sponsoring Organization Regulations
      • K.A.R. 109-17-1
      • K.A.R. 109-17-2
      • K.A.R. 109-17-3
      • K.A.R. 109-17-4
   2.2 Regulation changes to support above new regulations
      • K.A.R. 109-1-1
      • K.A.R. 109-5-1
      • K.A.R. 109-5-3
      • K.A.R. 109-5-6
      • K.A.R. 109-10-3
      • K.A.R. 109-10-6
      • K.A.R. 109-10-7
      • K.A.R. 109-11-1a
      • K.A.R. 109-11-3a
      • K.A.R. 109-11-4a
      • K.A.R. 109-11-7
      • K.A.R. 109-11-8
      • K.A.R. 109-11-9

NOTES: Please remember to turn off all cell phones or place them on silent mode during the Board meeting. If it is necessary to accept the call, please step outside of the meeting room to continue your phone call. Additionally, the use of tobacco is not permitted inside this building.
3. New Business
   • 3.1 None

4. Education Section Report
   4.1 Education Manager Report

5. Public comment

6. Adjournment

*****Denotes items requiring Board action.

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109-17-NEW-1. Sponsoring organization general requirements; program manager. (a) Each sponsoring organization shall perform the following:

(1) Notify the board of any change in the program manager within seven days of the change;
(2) designate a person as the program manager to serve as an agent of the sponsoring organization;
(3) designate a physician to serve as a medical director of the sponsoring organization;
(4) maintain training program records for at least three years from the last date of class;
(5) develop and maintain a quality management plan;
(6) ensure that EMS training equipment and supplies including simulation models or empty pharmaceutical packages or containers for pharmaceutical training, necessary to facilitate the teaching of all psychomotor skills being provided are:
   (A) Available for use with the class;
   (B) functional, clean, serviceable, and in sufficient quantity to maintain a ratio of no more than six students practicing together on one piece of equipment at any one time; and
   (C) functional, clean, and provided in sufficient quantity for each student to utilize without sharing if the equipment or supplies are for the purpose of protecting the student from exposure to bloodborne or airborne pathogens;
(7) select instructors as determined by training and knowledge of subject matter as follows:
   (A) Each didactic instructor and each instructor for medical skills shall possess certification, registration, or licensure in the subject matter or medical skills being taught;
   (B) each instructor for nonmedical skills shall have technical training in and shall possess knowledge and expertise in the skill being taught;
   (C) each instructor of clinical training being conducted in a clinical health care facility shall be a licensed physician or a licensed professional nurse; and
   (D) each instructor of field internship training being conducted with a prehospital
emergency medical service shall be an emergency medical services provider certified at
or above the level of training being conducted; and

(8) maintain records of all individuals used as instructors or lab assistants to provide training for
at least **three years from the last date of class**. These records shall include the following:

(A) The individual’s name and qualifications;

(B) the subject matter that the individual taught, assisted in teaching, or evaluated;

(C) the dates on which the individual instructed, assisted, or evaluated; and

(D) the students’ evaluation of the individual.

(b) The program manager shall meet the following requirements:

(1) Be responsible for the EMS education provided by the sponsoring organization;

(2) be available to the board regarding regulatory and emergency matters;

(3) be responsible for maintaining a current list of the sponsoring organization’s qualified
instructors;

(4) notify the board of each addition or removal of a qualified instructor within **7 days** of the
addition or removal;

(5) submit written notification and the content of each change in the quality management plan
**no later than 7 days after the effective date of the change**;

(6) submit written notification and the content of each change in the long-term provider
continuing education program management plan **no later than 7 days after the effective date of the change**;

(7) notify the board of any known resignation, termination, incapacity, or death of a medical
director once known and the plans for securing a new medical director; and

(8) submit written notification of each change in the medical director **within 7 days** of the
change.
109-17-NEW-2. Application for sponsoring organization approval; approval renewal. (a) Each applicant for sponsoring organization approval shall indicate the EMS education it requests to provide as one or both of the following:

(1) Initial course of instruction; and

(2) continuing education.

(b) All sponsoring organization approval application and renewal forms shall be submitted in a format required by the executive director.

(c) If the board receives an insufficient initial application or renewal application for a sponsoring organization approval, the applicant shall be notified by the board of any errors or omissions. If the applicant or operator fails to correct the deficiencies and submit a sufficient application within 30 days from the date of written notification, the application may be considered by the board as withdrawn.

(d) Each initial application for sponsoring organization approval shall meet all of the following:

(1) Designate a program manager;

(2) designate a medical director;

(3) designate a physical address where all training program records shall be maintained; and

(4) provide a copy of the quality management plan.

(e) Each sponsoring organization’s quality management plan shall describe all processes utilized by the sponsoring organization to ensure that EMS education provided validates the community’s EMS training needs assessment or meets the training needs of the intended audience and shall, at a minimum, include a review and analysis of completed course and instructor evaluations by the medical director and program manager.

(f) Each sponsoring organization approval shall expire on April 30 of each year and may be renewed annually in accordance with this regulation.

(g) Each renewal application for sponsoring organization approval shall affirm all of the following are current and accurate:
(1) Personnel affiliated with the sponsoring organization; to include the program manager, medical director, and qualified instructors;

(2) EMS education that the sponsoring organization requests to provide;

(3) physical address where all training program records shall be maintained;

(4) quality management plan; and

(5) all of the following that are applicable to the sponsoring organization:

  (A) Initial course of instruction course policies;

  (B) clinical and field training agreements; and

  (C) long-term provider continuing education program management plan.
109-17-NEW-3. Sponsoring organization providing initial course of instruction standards and requirements. (a) Each sponsoring organization shall provide an enrollment roster listing each student enrolled in the course to the executive director within 20 days of the date of the first scheduled class session.

(b) Each sponsoring organization providing an initial course of instruction shall provide access at each scheduled class session for physical inspection of the course syllabus and all policies or documents addressing the following:

1. Student evaluation of program;
2. Student attendance;
3. Student discipline;
4. Student and participant safety;
5. Student requirements for successful course completion;
6. Kansas requirements for certification;
7. Student dress and hygiene;
8. Student progress conferences;
9. Equipment use;
10. Infection control; and
11. Acknowledgement of the commitment to provide the support as defined in the course curriculum from each of the following:

   A. Initial course of instruction medical director;
   B. Ambulance service director for each ambulance service utilized for field training; and
   C. Administrator of each medical facility utilized for clinical training.

(c) The course syllabus shall include at least the following information:

1. A summary of course goals and objectives;
2. Student prerequisites, if any, for admission into the course;
3. Instructional and any other materials required to be purchased by the student;
(4) a description of the clinical and field training requirements, if applicable;

(5) instructor information, which shall include the following:

(A) Instructor name;

(B) office hours or hours available for consultation; and

(C) instructor electronic-mail address.

(d) Each sponsoring organization providing an initial course of instruction shall validate each student's successful course completion.

(e) Each sponsoring organization shall schedule a psychomotor skills examination for the student's initial examination as specified in K.A.R. 109-8-2.

(f) Each sponsoring organization shall maintain the following course records for each initial course of instruction for at least three years from the last date of class:

(1) Course syllabus;

(2) all policies or documents addressing the listed items in subsection (b);

(3) student attendance;

(4) student grades;

(5) student conferences;

(6) course curriculum;

(7) lesson plans for all lessons;

(8) clinical training objectives;

(9) field training objectives;

(10) completed clinical and field training preceptor evaluations for each student;

(11) a copy of each student's psychomotor skills evaluations;

(12) completed copies of each student's evaluations of each course, all instructors for the course, and all lab instructors for the course; and

(13) completed copies of the outcome assessment and outcome analyses tools used for the course that address at least the following:
(A) Each student’s ability to perform competently in a simulated or actual field situation, or both; and

(B) each student’s ability to integrate cognitive and psychomotor skills to appropriately care for sick and injured patients.

(g) Each sponsoring organization providing initial courses of instruction shall maintain an average pass rate of seventy percent on the cognitive examination for certification at each level of certification the sponsoring organization instructs for all attempts made by their students in the preceding calendar year. A sponsoring organization that fails to meet or exceed this average pass rate shall submit to the board a plan for ensuring future cognitive examination pass rates meet or exceed this average no later than March 1.

(h) Each sponsoring organization may allow a student to enroll late into an initial course of instruction upon submitting a make-up schedule to the executive director within 7 days of the student’s enrollment that includes the provision of educational standards that the late enrollee missed.

(i) Each sponsoring organization shall provide any course documentation requested by the executive director within thirty (30) days of the request.

(j) Violation of any provision of this regulation may subject the sponsoring organization to a civil fine and may result in a suspension of sponsoring organization approval.
Sponsoring organization providing continuing education standards and requirements. (a) A sponsoring organization may provide prior-approved continuing education as a long-term provider or a single-program provider.

(b) Each sponsoring organization providing prior-approved continuing education shall submit a training report on a form provided by the board for each class within 30 days of the date of last class.

(c) The training report shall include:

(1) The date or dates, title, and location of the class;
(2) a list of all qualified instructors used in the class;
(3) the name and certification number for each attendee; and
(4) the amount of continuing education awarded to each attendee.

(d) Each sponsoring organization shall maintain the following course records for each prior-approved continuing education class for at least three years from the last date of class:

(1) Course educational objectives;
(2) completed course attendance sheet;
(3) completed copies of each student’s evaluations of the class and the instructors; and
(4) a copy of the submitted training report.

(e) Each completed course attendance sheet shall have the name and signature of each attendee of the prior-approved continuing education class.

(f) Each sponsoring organization providing prior-approved continuing education as a long-term provider shall develop and maintain a long-term continuing education program management plan.

(g) Each sponsoring organization shall provide any continuing education documentation requested by the executive director within thirty (30) days of the request.

(h) Violation of any provision of this regulation may subject the sponsoring organization to a civil fine and may result in a suspension of sponsoring organization approval.
### REGULATION - Mentions “Sponsoring Organization”

<table>
<thead>
<tr>
<th>Section</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>109-1-1</td>
<td>Definitions</td>
</tr>
<tr>
<td>109-2-9</td>
<td>Variances</td>
</tr>
<tr>
<td>109-5-1</td>
<td>Continuing education</td>
</tr>
<tr>
<td>109-5-1a</td>
<td>Emergency medical responder (EMR) continuing education</td>
</tr>
<tr>
<td>109-5-1b</td>
<td>Emergency medical technician (EMT) continuing education</td>
</tr>
<tr>
<td>109-5-1c</td>
<td>Advanced emergency medical technician (AEMT) continuing education</td>
</tr>
<tr>
<td>109-5-1d</td>
<td>Paramedic continuing education</td>
</tr>
<tr>
<td>109-5-3</td>
<td>Continuing education approval for long-term providers</td>
</tr>
<tr>
<td>109-8-1</td>
<td>Examination</td>
</tr>
<tr>
<td>109-8-2</td>
<td>Scheduling examinations for certification</td>
</tr>
<tr>
<td>109-10-3</td>
<td>Late enrollment</td>
</tr>
<tr>
<td>109-10-6</td>
<td>Required training equipment and supplies</td>
</tr>
<tr>
<td>109-10-7</td>
<td>Distance learning</td>
</tr>
<tr>
<td>109-11-1a</td>
<td>Emergency medical responder course approval</td>
</tr>
<tr>
<td>109-11-3a</td>
<td>Emergency medical technician (EMT) course approval</td>
</tr>
<tr>
<td>109-11-4a</td>
<td>Advanced emergency medical technician (AEMT) course approval</td>
</tr>
</tbody>
</table>
Paramedic course approval

Instructor qualifications
109-1-1. Definitions. Each of the following terms, as used in the board’s regulations, shall have the meaning specified in this regulation:

(a) "AEMT" means advanced emergency medical technician.

(b) "Advanced life support" and "ALS" mean the statutorily authorized activities and interventions that may be performed by an advanced emergency medical technician or paramedic.

(c) "Air ambulance" means a fixed-wing or rotor-wing aircraft that is specially designed, constructed or modified, maintained, and equipped to provide air medical transportation and emergency care of patients.

(d) "Air medical director" means a physician as defined by K.S.A. 65-6112, and amendments thereto, who meets the following requirements:
   (1) is trained and experienced in care consistent with the air ambulance service’s mission statement; and
   (2) is knowledgeable in altitude physiology and the complications that can arise due to air medical transport.

(e) "Air medical personnel" means the attendants listed on the attendant roster, health care personnel identified on the service health care personnel roster of the air ambulance service, specialty patient care providers specific to the mission, and the pilot or pilots necessary for the operation of the aircraft.

(f) "Airway maintenance," as used in K.S.A. 65-6121 and amendments thereto and as applied to the authorized activities of an advanced emergency medical technician, means the use of any invasive oral equipment and procedures necessary to ensure the adequacy and quality of ventilation and oxygenation.

(g) "Attendant" means emergency medical service provider.

(h) "Basic life support" and "BLS" mean the statutorily authorized activities and interventions that may be performed by an emergency medical responder or emergency medical technician.
(i) "CAPCE" means the commission on accreditation for pre-hospital continuing education.

(j) "Certified mechanic," as used in K.A.R. 109-2-2, means an individual employed or contracted by the ambulance service, city or county, qualified to perform maintenance on licensed ambulances and inspect these vehicles and validate, by signature, that the vehicles meet both mechanical and safety considerations for use.

(k) "Class," as used in these regulations, means the period during which a group of students meets.

(l) "Coordination" means the submission of an application for approval of initial courses of instruction or continuing education courses and the oversight responsibility of those same courses and instructors once the courses are approved.

(m) "Course of instruction" means a body of prescribed EMS studies approved by the board.

(n) "Critical care transport" means the transport by an ambulance of a critically ill or injured patient who receives care commensurate with the care rendered by health care personnel as defined in this regulation or a paramedic with specialized training as approved by service protocols and the medical director.

(o) "Emergency" means a serious medical or traumatic situation or occurrence that demands immediate action.

(p) "Emergency call" means an immediate response by an ambulance service to a medical or trauma incident that happens unexpectedly.

(q) "Emergency care" means the services provided after the onset of a medical condition of sufficient severity that the absence of immediate medical attention could reasonably be expected to cause any of the following:

(1) Place the patient's health in serious jeopardy;

(2) seriously impair bodily functions; or

(3) result in serious dysfunction of any bodily organ or part.

(r) "EMS" means emergency medical services.
(s) “EMS provider” means emergency medical services provider.

(t) "EMR" means emergency medical responder.

(u) "EMT" means emergency medical technician.

(v) "Ground ambulance" means a ground-based vehicle that is specially designed and equipped for emergency medical care and transport of sick and injured persons and meets the requirements in K.A.R. 109-2-8.

(w) "Health care personnel" and "health care provider," as used in these regulations, means a physician, physician assistant, licensed professional nurse, advanced practice registered nurse, or respiratory therapist.

(x) "Incompetence," as applied to attendants and as used in K.S.A. 65-6133 and amendments thereto, means a demonstrated lack of ability, knowledge, or fitness to perform patient care according to applicable medical protocols or as defined by the authorized activities of the attendant's level of certification.

(y) "Incompetence," as applied to instructor-coordinators and as used in K.S.A. 65-6129b and amendments thereto, means a pattern of practice or other behavior that demonstrates a manifest incapacity, inability, or failure to coordinate or to instruct attendant training programs.

(z) "Incompetence," as applied to an operator and as used in K.S.A. 65-6132 and amendments thereto, means either of the following:

(1) The operator's inability or failure to provide the level of service required for the type of permit held; or

(2) the failure of the operator or an agent or employee of the operator to comply with a statute or regulation pertaining to the operation of a licensed ambulance service.

(aa) "Instructor-coordinator" and "I-C" mean any of the following individuals who are certified to instruct and coordinate attendant training programs:

(1) Emergency medical technician;

(2) physician;
(3) physician’s assistant;
(4) advanced practice registered nurse;
(5) licensed professional nurse;
(6) advanced emergency medical technician; or
(7) paramedic.

(bb) "Interoperable" means that one system has the ability to communicate or work with another.

(cc) "Lab assistant" means an individual who is assisting a primary instructor in the instruction and evaluation of students in classroom laboratory training sessions.

(dd) "Long-term provider approval" means that the sponsoring organization has been approved by the executive director to provide any continuing education program as prescribed in K.A.R. 109-5-3.

(ee) "Out of service," as used in K.A.R. 109-2-5, means that a licensed ambulance is not immediately available for use for patient care or transport.

(ff) "Primary instructor" means an instructor-coordinator who is listed by the sponsoring organization as the individual responsible for the competent delivery of cognitive, psychomotor, and affective objectives of an approved initial course of instruction or continuing education program and who is the person primarily responsible for evaluating student performance and developing student competency.

(gg) "Prior-approved continuing education" means material submitted by a sponsoring organization, to the board, that is reviewed and subsequently approved by the executive director, in accordance with criteria established by regulations, and that is assigned a course identification number.

(hh) "Program manager" means an individual who has been appointed, employed, or designated by the sponsoring organization to ensure that the sponsoring organization is in conformance with applicable regulations and to ensure that quality EMS education is provided.
by the sponsoring organization’s qualified instructors.

(ii) "Public call" means the request for an ambulance to respond to the scene of a medical emergency or accident by an individual or agency other than any of the following:

(1) A ground ambulance service;

(2) the Kansas highway patrol or any law enforcement officer who is at the scene of an accident or medical emergency;

(3) a physician, as defined by K.S.A. 65-6112 and amendments thereto, who is at the scene of an accident or medical emergency; or

(4) an attendant who has been dispatched to provide emergency first response and who is at the scene of an accident or medical emergency.

(jj) "Retroactively approved continuing education" means credit issued to an attendant after attending a program workshop, conference, seminar, or other offering that is reviewed and subsequently approved by the executive director, in accordance with criteria established by the board.

(kk) "Service director" means an individual who has been appointed, employed, or designated by the operator of an ambulance service to handle daily operations and to ensure that the ambulance service is in conformance with local, state, and federal laws and ensure that quality patient care is provided by the service attendants.

(ll) "Service records" means the documents required to be maintained by state regulations and statutes pertaining to the operation and education within a licensed ambulance service.

(mm) "Single-program provider approval" means that the sponsoring organization has been granted approval to offer a specific continuing education program.

(nn) "Sufficient application" means that the information requested on the application form is provided in full, any applicable fee has been paid, all information required by statute or regulation has been submitted to the board, and no additional information is required to complete the processing of the application.
"Teach" means instruct or coordinate training, or both.

"Unprofessional conduct," as applied to attendants and as used in K.S.A. 65-6133 and amendments thereto, means conduct that violates those standards of professional behavior that through professional experience have become established by the consensus of the expert opinion of the members of the emergency medical services profession as reasonably necessary for the protection of the public. This term shall include any of the following:

1. Failing to take appropriate action to safeguard the patient;
2. Performing acts beyond the activities authorized for the level at which the individual is certified;
3. Falsifying a patient's or an ambulance service's records;
4. Verbally, sexually, or physically abusing a patient;
5. Violating statutes or regulations concerning the confidentiality of medical records or patient information obtained in the course of professional work;
6. Diverting drugs or any property belonging to a patient or an agency;
7. Making a false or misleading statement on an application for certification renewal or any agency record;
8. Engaging in any fraudulent or dishonest act that is related to the qualifications, functions, or duties of an attendant; or
9. Failing to cooperate with the board and its agents in the investigation of complaints or possible violations of the emergency medical services statutes or board regulations, including failing to furnish any documents or information legally requested by the board. Attendants who fail to respond to requests for documents or requests for information within 30 days from the date of request shall have the burden of demonstrating that they have acted in a timely manner.

"Unprofessional conduct," as applied to instructor-coordinators and as used in K.S.A. 65-6129b and K.S.A. 65-6129c and amendments thereto, means any of the following:

1. Engaging in behavior that demeans a student. This behavior shall include ridiculing a
student in front of other students or engaging in any inhumane or discriminatory treatment of any student or group of students;

(2) verbally or physically abusing a student;

(3) failing to take appropriate action to safeguard a student;

(4) falsifying any document relating to a student or the sponsoring organization;

(5) violating any statutes or regulations concerning the confidentiality of student records;

(6) obtaining or seeking to obtain any benefit, including a sexual favor, from a student through duress, coercion, fraud, or misrepresentation, or creating an environment that subjects a student to unwelcome sexual advances, which shall include physical touching or verbal expressions;

(7) an inability to instruct because of alcoholism, excessive use of drugs, controlled substances, or any physical or mental condition;

(8) reproducing or duplicating a state examination for certification without board authority;

(9) engaging in any fraudulent or dishonest act that is related to the qualifications, functions, or duties of an instructor-coordinator or training officer;

(10) willfully failing to adhere to the course syllabus; or

(11) failing to cooperate with the board and its agents in the investigation of complaints or possible violations of the board's statutes or regulations, including failing to furnish any documents or information legally requested by the board. Instructor-coordinators and training officers who fail to respond to requests for documents or requests for information within 30 days of the request shall have the burden of demonstrating that they have acted in a timely manner.
109-5.1. Continuing education. (a) As used in these regulations, “Continuing education” means a formally organized learning experience that has education as its explicit principal intent and is oriented towards the enhancement of emergency medical services practice, values, skills, and knowledge.

(b) Continuing education credit shall be awarded in quarter-hour increments and shall not be issued for more than one hour of credit for a 60-minute period.

(c) Acceptable continuing education programs shall include the following:

(1) Initial courses of instruction and prior-approved continuing education provided by a sponsoring organization;

(2) programs approved or accredited by CAPCE, which shall be presumptively accepted by the board unless the board determines that a particular program does not meet board requirements; and

(3) programs or courses approved by another state's emergency medical services regulatory or accrediting body, which shall be presumptively accepted by the board unless the board determines that a particular program does not meet board requirements.

(d) Any program not addressed in subsection (c) may be submitted for approval by the EMS provider as specified in K.A.R. 109-5-5.

(e) The amount of continuing education credit obtained in one calendar day shall not exceed 12.

(f) Each EMS provider and instructor-coordinator shall keep documentation of completion of approved continuing education for at least three years and shall provide this documentation to the board upon request by the executive director.

(g) Documentation of completion of approved continuing education shall verify the following for each continuing education course completed:

(1) The name of the provider of the continuing education course;

(2) the name of the individual being issued the continuing education credit;

(3) the title of the continuing education course;
(4) the date or dates on which the course was conducted;
(5) the location where the course was conducted;
(6) the amount of continuing education credit issued to the individual; and
(7) the course identification number.
109-5-3. Continuing education approval for long-term providers. (a) Any sponsoring organization may submit an application to the board requesting approval as a long-term provider.

(b) Each sponsoring organization seeking long-term provider approval shall submit a long-term continuing education training program management plan at least 30 calendar days before the first course offered as part of the long-term provider.

(c) Each long-term continuing education training program management plan shall provide a description and all policies or documents demonstrating how the sponsoring organization will utilize their quality management plan to ensure that all continuing education courses provided meet the following:

(1) provided in a manner to protect the health and safety of students and participants;

(2) oriented towards the enhancement of emergency medical services practice, values, skills, and knowledge; and

(3) issued continuing education credit as specified in K.A.R. 109-5-1.

(d) The board shall issue a course identification number for each long-term provider approval.
Continuing education approval for single-program providers. (a) Any sponsoring organization may submit an application to the board requesting approval as a single-program provider.

(b) Each sponsoring organization seeking single-program provider approval shall submit a complete application at least 30 days before the requested offering that provides all of the following:

(1) course educational objectives;
(2) name of each qualified instructor for the course; and
(3) date, title, and location of the course.

(c) The board shall issue a course identification number for each single-program provider approval where the course educational objectives submitted are oriented towards the enhancement of emergency medical services practice, values, skills, and knowledge.
109-10-3. Late enrollment. Revoked (moved to 109-17-NEW-3).

109-10-6. Required training equipment and supplies. Revoked (moved to 109-17-NEW-1).

109-10-7. Distance learning. Revoked (requirements listed for initial course instruction were written to outcome where it is not dependent upon classroom delivery model).

109-11-9. Instructor qualifications. Revoked (moved to 109-17-NEW series)
109-11-1a. Emergency medical responder course approval. (a) Emergency medical responder initial courses of instruction pursuant to K.S.A. 65-6144, and amendments thereto, may be approved by the executive director and shall be conducted only by sponsoring organizations.

(b) Each sponsoring organization requesting approval to conduct an EMR initial course of instruction shall submit a complete application not later than 30 calendar days before the first scheduled course session.

(c) Each complete application shall include all of the following:

1. Name of the primary instructor;
2. Name of all ambulance services and medical facilities utilized for field or clinical training, if applicable; and
3. A course schedule that identifies the following:
   A. The date and time of each class session;
   B. The title of the subject matter of each class session;
   C. The qualified instructor for each class session; and
   D. The number of psychomotor skills laboratory hours for each class session.

(d) Each approved EMR initial course shall meet or exceed each of the educational standards referenced in K.A.R. 109-10-1a.

(e) Any approved course may be monitored by the executive director.

(f) The board shall issue a course identification number for each EMR initial course of instruction approval.

(g) Course approval may be withdrawn by the board if the sponsoring organization fails to comply with or violates any regulation or statute that governs sponsoring organizations.
109-11-3a. Emergency medical technician (EMT) course approval. (a) Emergency medical
technician (EMT) initial courses of instruction pursuant to K.S.A. 65-6121, and amendments
thereto, may be approved by the executive director and shall be conducted only by sponsoring
organizations.

(b) Each sponsoring organization requesting approval to conduct an EMT initial course of
instruction shall submit a complete application not later than 30 calendar days before the first
scheduled course session.

(c) Each complete application shall include all of the following:

(1) Name of the primary instructor;

(2) name of all ambulance services and medical facilities utilized for field, or clinical training, if
applicable; and

(3) a course schedule that identifies the following:

(A) The date and time of each class session;

(B) the title of the subject matter of each class session;

(C) the qualified instructor for each class session; and

(D) the number of psychomotor skills laboratory hours for each class session.

(d) In the absence of participatory field or clinical training, contrived experiences may be
substituted. A contrived experience means a simulated ambulance call and shall include
dispatch communications, responding to the scene, assessment and management of the scene
and patient or patients, biomedical communications with medical control, ongoing assessment,
care, and transportation of the patient or patients, transference of the patient or patients to the
staff of the receiving facility, completion of records, and preparation of the ambulance for return
to service.

(e) Each approved EMT initial course shall meet or exceed each of the educational standards
referenced in K.A.R. 109-10-1b.
(f) Any approved course may be monitored by the executive director.

(g) The board shall issue a course identification number for each EMT initial course of instruction approval.

(h) Course approval may be withdrawn by the board if the sponsoring organization fails to comply with or violates any regulation or statute that governs sponsoring organizations.
109-11-4a. Advanced emergency medical technician (AEMT) course approval. (a) AEMT initial courses of instruction pursuant to K.S.A. 65-6120, and amendments thereto, may be approved by the executive director and shall be conducted only by sponsoring organizations. (b) Each sponsoring organization requesting approval to conduct an AEMT initial course of instruction shall submit a complete application not later than 30 calendar days before the first scheduled course session. (c) Each complete application shall include all of the following: (1) Name of the primary instructor; (2) name of all ambulance services and medical facilities utilized for field or clinical training; and (3) a course schedule that identifies the following: (A) The date and time of each class session; (B) the title of the subject matter of each class session; (C) the qualified instructor for each class session; and (D) the number of psychomotor skills laboratory hours for each class session. (d) Each approved AEMT initial course shall meet or exceed each of the educational standards referenced in K.A.R. 109-10-1c. (e) Any approved course may be monitored by the executive director. (f) The board shall issue a course identification number for each AEMT initial course of instruction approval. (g) Course approval may be withdrawn by the board if the sponsoring organization fails to comply with or violates any regulation or statute that governs sponsoring organizations.
109-11-7. Instructor-coordinator course approval. (a) Instructor-coordinator initial courses of instruction may be approved by the executive director and shall be conducted only by sponsoring organizations.

(b) Each sponsoring organization requesting approval to conduct an instructor-coordinator initial course of instruction shall submit a complete application not later than 30 calendar days before the first scheduled course session.

(c) Each complete application shall include all of the following:

1. Name of the primary instructor; and
2. A course schedule that identifies the following:
   A. The date and time of each class session;
   B. The title of the subject matter of each class session;
   C. The qualified instructor for each class session; and
   D. The number of psychomotor skills laboratory hours for each class session.

(d) Each approved instructor-coordinator course shall meet or exceed each of the standards described in K.A.R. 109-10-1e.

(e) Any approved course may be monitored by the executive director.

(f) The board shall issue a course identification number for each instructor-coordinator initial course of instruction approval.

(g) Course approval may be withdrawn by the board if the sponsoring organization fails to comply with or violates any regulation or statute that governs sponsoring organizations.
109-11-8. Successful completion of a course of instruction. (a) To successfully complete a course of instruction as an emergency medical service provider or instructor-coordinator, each student shall:

1. Demonstrate application of a cognitive understanding of each EMS educational standard;

2. Demonstrate all practical skills to the satisfaction of the primary instructor;

3. For an EMT initial course of instruction, demonstrate successful completion of one complete patient assessment; and

4. For an AEMT initial course of instruction, demonstrate successful completion of each of the following:

   A. 20 venipunctures, of which at least 10 shall be for the purpose of initiating intravenous infusions and 5 shall be for the purpose of bolus medication administration;

   B. One nebulized breathing treatment during clinical training;

   C. Five intraosseous infusions;

   D. Fifteen complete patient assessments, of which at least 10 shall be accomplished during field internship training;

   E. Ten ambulance calls while being directly supervised by an AEMT, a paramedic, a physician, an advanced practice registered nurse, or a professional nurse;

   F. Ten intramuscular or subcutaneous injection procedures, five shall be for the purpose of medication administration;

   G. Ten completed patient charts or patient care reports, or both; and

   H. Eight electrocardiogram applications and interpretations during clinical training and field internship training; and

   I. Five team lead experiences during field training.

(b) The primary instructor shall provide written approval, within 15 days of the final class and prior to the student challenging the State examination for certification, that the requirements of subsection (a) of this regulation have been met.