

Board Meeting Minutes

**BOARD APPROVED:
June 3, 2011**

April 1, 2011

Board Members Present

Dr. Allin
JR Behan
Joe Megredy
John Ralston
Deb Kaufman
Dr. Hornung
Comm. Boaldin
Comm. Miller

Guests

Pam Kemp
Chris Way
Kathy Dooley
Jeff Smith
Ben Grimsley
Jeff Landgraf
David Stithem
Dalene Deck
Chad Pore
Brandon Beck
Terry David
Ken Keller
Steve Isaacson
Colin Fitzgerald
Sarah House
Randy Easter
Frank Williams
Wendy Gronau
Debbie Glen
Sabina Braithwaite
Ralph Clausen
Chy Miller
Jon Friesen
Grant Helferich
Jeb Burress

Staff

Steve Sutton
Nicole Wells
Patti Artzer
Carman Allen
Joe Moreland
Dave Cromwell
Camille Nohe

Board Members Absent

Sen. Emler
Sen. Faust Goudeau
Rep. Swanson
Rep. Henderson
BC Rick Rook

CALL TO ORDER

Chairman Allin called the meeting to order on Friday April 1, 2011 at 9:05am.

Approval of Minutes

The first order of business was to approve meeting minutes from the December 3, 2010 Board meeting.

Motion: To approve December 3rd, 2010 Board meeting minutes. Moved by Vice Chair Behan, seconded by Board Member Megredy. Motion passed.

COMMITTEE REPORTS AND POSSIBLE ACTION

Planning and Operations Committee

Chairman Allin called upon Board Member Kaufman, in the absence of the Chair, Rick Rook, to give the Planning and Operations Committee update. Director Kaufman reported that the committee discussed putting together a survey for Medical Director Compensation, Funding, Medical Director Involvement, Regionalization and if there should be two surveys instead of one; one for Service Director's and one for Medical Director's. The committee members were asked to submit their ideas and give input to Board Staff Dave Cromwell. She also reported that any others that have ideas and wanted to share their input would be appreciated and can be given to Board Staff Dave Cromwell as well.

Director Kaufman reported the Committee had reviewed four regulations regarding Air Ambulances;

- KAR 109-2-10a: Air Safety and informational publication
 - ***Motion: To move Regulation 109-2-10a forward. Moved by Director Kaufman, seconded by Board Member Ralston. Motion passed.***

- KAR 109-2-11: Standards for type V air ambulance vehicles and equipment
 - ***Motion: To move Regulation 109-2-11 forward with changes; one NO SMOKING sign instead of 2 signs and Line 1278 and 1279 Rotorwing only. Moved by Director Kaufman, seconded by Vice Chair Behan. Motion passed.***

- KAR 109-2-12: Standards for rotorwing ambulance aircraft and equipment
 - No opposition to language
 - ***Motion: To move Regulation 109-2-12 forward. Moved by Director Kaufman, seconded by Board Member Ralston. Motion passed.***

- KAR 109-2-13: Standards for fixed-wing ambulance aircraft and equipment
 - No comments made or discussion held.
 - ***Motion: To move Regulation 109-2-13 forward. Moved by Director Kaufman, seconded by Commissioner Miller. Motion passed.***

Director Kaufman reported that the committee had discussed putting a question concerning FRA into the data page of the service renewals.

Education, Examination, Training and Certification Committee

Chairman Allin called upon Vice Chair Behan to give the Education, Examination, Training and Certification Committee update. Vice Chair Behan reported that the EDTF is working on some scenario based testing and the committee has given the group some other things to work on at their next meeting.

Vice Chair Behan reported that the testing contract with Region II is up and needs to be renewed, he reported that there had been discussion held on this and no opposition was made.

Motion: To renew the testing contract with Region II with proposed changes. Moved by Vice Chair Behan, seconded by Commissioner Boaldin. Motion passed.

Vice Chair Behan reported to the Board that the Committee had discussed regulation 109-8-2; this regulation will be on the Board's website for review. Vice Chair Behan reported that the Curriculum for AEMT was discussed by the committee.

Motion: To approve the Advanced Emergency Medical Technician (AEMT) Curriculum. Moved by Vice Chair Behan, seconded by Board Member Ralston. Motion passed.

Director Kaufman also reported to that they had discussed new check sheets.

Investigations Committee

Chairman Allin called upon Board Member Megredy to give the Investigations Committee update.

Board Member Megredy reported that there were nine (9) cases, four of which were felonies and were approved for applications. One (1) case went into a summary order for revocation. One (1) case was a self-report and the Committee is looking to enter a consent agreement with this person. One (1) case was dismissed, one (1) case was given additional time to sign consent agreement and the final case was a follow up and no action was needed.

Board Member Megredy reported that there will be a hearing after the full board meeting today at 11:00am.

Board Member Megredy also reported that the committee reviewed the policies and procedures for the Investigations Committee and that the old versions needed to be updated to make current.

Motion: To approve the Investigations Committee Policies and Procedures. Moved by Board Member Megredy, seconded by Board Member Ralston. Motion passed.

Executive Committee

Chairman Allin called upon Executive Director Sutton to give the Executive Committee update.

Executive Director Sutton reported that the committee reviewed the scope of practice regulations for the EMR (Emergency Medical Responder) EMT (Emergency Medical

Technician) and the AEMT (Advanced Emergency Medical Technician); Board Staff Joe Moreland provided a review of the medications list for each level of certification. Mr. Sutton reported that Board Staff asked for more time on the AEMT medication list.

Board Staff Joe Moreland discussed regulation 109-3-3 and no changes were proposed. Board Staff Joe Moreland discussed with the Board having line 6 of the EMR medication list removed.

It was discussed and agreed that the EMR medication list would appear in the EMT list and both the EMR and EMT medication lists would appear in the AEMT medication list.

Handouts were presented to the Board for the EMR and EMT medication list. Board Staff Joe Moreland discussed the AEMT medication list and it was decided to remove IM from line 5 of Diazepam. Line 10 was discussed and it should now read physician approval or protocol.

Motion: To approve EMR. Moved by Vice Chair Behan, seconded by Commissioner Boaldin. Motion passed.

Motion: To approve EMT with change of physician approval or protocol. Moved by Commissioner Boaldin, seconded by Board Member Ralston. Motion passed.

Motion: To approve AEMT and remove physician approval. Moved by Dr. Allin, seconded by Vice Chair Behan. Motion passed.

Motion: To approve EMR, EMT and AEMT medication lists with the changes necessary. Moved by Chairman Allin, seconded by Vice Chair Behan. Motion Passed.

Executive Director Sutton reported that discussion was held in regards to the Medical Advisory Council. He reported that Dr. Hornung spoke and discussed the meeting that was held January 18, 2011 in Topeka. Dr. Hornung stated that he felt it was a good meeting and that the Medical Advisory Council should meet a few weeks before the Board meetings.

Executive Director Sutton also reported that there were KRAF grant recommendations made; he asked that the Board ratify the distribution of monies and who was awarded the money.

Motion: To ratify KRAF grant recommendations. Moved by Commissioner Boaldin, seconded by Board Member Ralston. Motion Passed.

Executive Director Sutton discussed the EIG grant funding with the Board as well.

Budget/Office Update

Chairman Allin presented Representative Cindy Neighbor with a plaque for her contributions as a member of the Board of EMS. Cindy accepted the plaque and said thank you.

Chairman Allin called upon Executive Director Sutton to give the Office update. Executive Director Sutton reported that Senate Bill 216 was introduced February 21, 2011 and it was then provided to the Committee on March 14, it was then an amendment was introduced by the Kansas Medical Society.

Executive Director Sutton reported that the Board office is currently undergoing construction. Executive Director Sutton also reported to the Board that service renewals are currently taking place at this time.

ELECTION OF OFFICERS WAS HELD: it was recommended to keep the current Chair and Vice Chair the same as before; Dr. Allin as Chair and JR Behan as Vice Chair.

Motion: To continue with Dr. Allin as Chair and JR Behan as Vice Chair. Moved by Board Member Megredy, seconded by Board Member Ralston. Motion Passed.

Public Comment

Chad Pore, Kiowa County EMS, on behalf of the Muddy Angels, spoke in regards to the bike ride for EMS that he had discussed at the December Board Meeting and asked that if anyone wanted to be involved to contact him. He also reported that it a three day ride but people are welcome to come for any time they can.

Executive Session

There was no executive session this Board Meeting.

Motion: To adjourn the board Meeting at 10:23a.m. Moved by Board Member Megredy, seconded by Board Member Ralston. Motion passed.