

**Board Meeting Minutes**  
**August 3, 2012**

**APPROVED**  
**Oct. 5, 2012**

**Board Members Present**

Dr. Dennis Allin  
 JR Behan  
 Deb Kaufman  
 Rep. Vern Swanson  
 Dr. Joel Hornung  
 Dr. David Kingfisher  
 Comm. Bob Boaldin  
 Sen. Jay Emler  
 Joe Megredy  
 Dr. Deb Smith

**Attorney General Staff**

Sarah Fertig

**Board Members Absent**

Rep. Broderick Henderson  
 Sen. Oletha Faust-Goudeau  
 John Ralston  
 Comm. John Miller  
 Shane Pearson

**Guests**

Jon Friesen  
 Mark Willis  
 Derek Sobelman  
 Gary Winter  
 Donna Olafson  
 Brian Smith  
 David Stithem  
 Brad Sisk  
 Kathy Dooley  
 Colin Fitzgerald  
 Jeb Burress  
 Con Olson  
 Deb Brown  
 Jeri Smith  
 Bob Prewitt  
 Frank Williams  
 Chris Way  
 Aden Schillig  
 Brandon Beck  
 Terry David  
 Chad Pore  
 Jason Bolt  
  
 Marguerite Underhill  
 Ken Keller

**Representing**

Reg III- W/SC EMS System  
 Newton Fire/EMS  
 Olathe Fire Dept.  
 Region I EMS  
 KCKCC  
 KCK Fire Dept.  
 Region I EMS  
 GCCC  
 Region II  
 Leawood FD  
 BCC  
 SEMS  
 Haskell Co EMS  
 Ark City FD/EMS  
 Guest  
 Life Team  
 Labette Co EMS  
 Guest  
 Emporia Fire/EMS- Reg V  
 Rice Co EMS  
 Kiowa Co EMS  
 Coffeyville CC/Cherokee  
 Co EMS  
 Washburn Tech  
 AMR

**Staff**

Steve Sutton  
 Joseph House  
 Jean Claude  
 Kandagaye  
 Patti Artzer  
 Nicole Wells  
 Carman Allen  
 Rashelle Fowler  
 Ann Stevenson  
 Georganne Lovelace  
 Chrystine Hannon  
 Dave Cromwell  
 Jerry Cunningham

## CALL TO ORDER

Vice Chair Behan called the Board Meeting to order on Friday August 3, 2012 at 9:04 a.m.

## APPROVAL OF MINUTES

The first order of business was to approve meeting minutes from the June 1, 2012 Board meeting.

***Representative Swanson moved to approve the June, 2012 Board Meeting minutes; Board Member Megredy seconded the motion. The motion carried.***

## COMMITTEE REPORTS AND POSSIBLE ACTIONS

### Planning and Operations Committee

Chairman Allin called upon Deb Kaufman to give the Planning and Operations Committee update. Ms. Kaufman reported to the Board that the committee had received an update from Board Staff Joe Moreland on the current KEMSIS items; Mr. Moreland had received and handed out two letters he received the day prior regarding Kansas pilot testing NEMSIS Version 3. The committee felt they hadn't had enough time to review these items and agreed to review and discuss at the upcoming meeting in October.

Ms. Kaufman reported there had been a manager's report from Dave Cromwell, Service Operations Manager;

Mr. Cromwell reported to the committee an update on the protocol compliance and at this time the ending for the 6 month grace period for such compliance was reaching an end; the compliance grace period was for services to have pediatric protocols included in protocols. The committee recommended allowing for the grace period to be extended to December 2012.

***Deb Kaufman moved to extend the grace period for pediatric protocols to December 2012; Representative Swanson seconded the motion. The motion carried.***

Mr. Cromwell reported to the Board he is currently working with two out of state services to become Kansas licensed and should have those completed by the end of the month. He also reported he is currently finishing working with a county service on a technical support.

Mr. Cromwell reported there will be a hearing on KAR 109-3-5 on September 7, 2012 at 9:00am at the state capitol; this regulation was published on July 5, 2012. Dr. Smith had comments regarding this regulation and was advised to send her comments to Mr. Cromwell for his review. (This applies for others wanting to make comment as well)

Darlene Whitlock has been appointed and employed by Kansas Medical Society as the coordinator for the statewide protocol development. Ms. Whitlock heard lengthy discussion and comments in the Planning and Operations Committee meeting.

Ms. Kaufman reported to the committee that the inspection policy has been revised to reflect changes and was much improved. Comments regarding this policy can be submitted to Dave Cromwell and will be put back on the agenda for the October meeting.

### **Education, Examination, Training and Certification Committee**

Chairman Allin called upon JR Behan to give the Education Examination Training and Certification committee report. Mr. Behan reported to the Board that the committee had heard an update on the transitions to date, there have been 2391 attendants transitioned and approximately 5300 remaining to transition at this time.

Mr. Behan reported the committee had regulations that needed to be approved and/or adopted:

- KAR109-5-3, CE approval for long term providers- **revision post public comment**
- KAR109-10-2, Long term accreditation of training programs conducting initial courses- **revision after public comment**
- KAR109-5-5, retroactive approval of CE courses- **revision**

***Vice Chair Behan moved to approve recommendation of the Education Committee to continue with KAR109-5-3, KAR109-10-2, KAR109-5-5; Board member Kaufman seconded the motion. The motion carried.***

Mr. Behan reported the committee recommended conceptually approving the following regulations in preparation for public comment:

- KAR109-15-2, recognition of non-Kansas credentials- **revision**
- KAR109-1-1, definitions- **revision**
- KAR109-15-1, reinstating attendant certificate after expiration- **revision**

***Vice Chair Behan moved to approve and move forward with KAR109-15-2, KAR109-1-1, KAR109-15-1; Board member Kaufman seconded the motion. The motion carried.***

Mr. Behan reported the committee recommended conceptually revoking the following regulations as they no longer apply:

- KAR109-1-1a, Definitions- **revocation**
- KAR109-10-5, Interactive television- **revocation**
- KAR109-11-1, First responder course- **revocation**
- KAR109-11-3, EMT Course approval- **revocation**
- KAR109-11-4, EMT- I course approval- **revocation**
- KAR109-11-5, EMT-D course approval- **revocation**
- KAR109-11-6, MICT course approval- **revocation**

***Vice Chair Behan moved to revoke KAR109-1-1a, KAR109-10-5, KAR109-11-1, KAR109-11-3, KAR109-11-4, KAR109-11-5, KAR109-11-6; Board member Kaufman seconded the motion. The motion carried.***

Mr. Behan reported the committee had discussed the RFP (request for proposal) on the practical exam and it is ready with one minor change; strike the language that includes “moulage”.

***Vice Chair Behan moved to move forward with the Request for proposal with the change of striking “moulage”; Board member Kaufman seconded the motion. The motion carried.***

### **Investigations Committee**

Chairman Allin called upon Joe Megredy to give the Investigations committee report. Mr. Megredy reported to the Board the committee had discussed the sanctioning guidelines policy and that they had accepted the policy.

Mr. Megredy reported the committee heard 11 cases;

- 7 cases closed
- 1 case: summary order issued for 3 month suspension
- 2 cases: a letter was sent to the operator to provide documentation within 45 days; if non-compliant an order moving to suspend operator permit will be issued.
- 1 case: summary order to suspend indefinitely

### **Executive Committee**

Chairman Allin Called upon Senator Emler to give the Executive committee update; Senator Emler reported to the Board that the committee had discussed a legislative packet for 2013 and they recommended accepting the packet.

***Senator Emler moved to accept the Executive committee recommendations accepting the 2013 legislative packet; Board member Megredy seconded the motion. The motion carried.***

Senator Emler reported there had been no update from MAC as there was no meeting.

- The committee heard a brief update from Jason White on the Medicare provider assessment.
- The committee discussed and reviewed the use of returned EIG monies to be used for retention and recruitment purposes. The committee agreed to approve the monies be used for such purposes.

***Senator Emler moved to approve EIG monies be used for recruitment and retention. Commissioner Boaldin seconded the motion. The motion carried.***

- The committee reviewed the regulatory and statutory process and discussed receiving comments and input earlier from the public; allowing for additional opportunity for feedback and to apply this to both the statutory and regulatory process as well.

*Senator Emler moved to allow for additional comments and input be applied to both the statutory and regulatory process. Commissioner Boaldin seconded the motion. The motion carried.*

- A presentation from Board Staff Jean Claude Kandagaye was given regarding the online input process of regulations as well as the RSS feed showing histories of regulations.

### Office Update

Chairman Allin started the Office update by presenting a roll call certificate to Board Staff Patti Artzer, she is retiring in September and this is her last Board meeting. Ms. Artzer has been with the Board for 6 years and the state over 33 years with various agencies. Dr. Allin graciously thanked Ms. Artzer for all her hard work and dedication to the Board over the years and was glad to have gotten to work with her.

Chairman Allin called upon Executive Director Sutton to give the office report; Mr. Sutton gave to the Board a handout that included budgetary data results (excel spreadsheets). Mr. Sutton reported that KRAF grant recipients requested to trade in equipment due to being out of date for newer equipment.

Mr. Sutton reported there had been a teleconference July 19, 2012 regarding the strategic plan; a group has been formed consisting of 7 Board Members- Dr. Allin, JR Behan, Dr. Kingfisher, Dr. Smith, Deb Kaufman, Joe Megredy and John Ralston. The group discussed the approach to the project and reviewed documents that support the strategic plan. The group also will be looking at objectives, potential changes in processes to support the plan and delineation of specific committee responsibilities as needed. Some of the new goals include regulation review/revision process, RSS feed and On-line regulation input.

Mr. Sutton reported on the transition; approximately there are 2050 EMT's and 230 First Responder's scheduled for renewal this year and at this time have not completed a transition course. A letter is being sent out to the individual attendants who are due to renew this year as a reminder they need to transition or they will lose their certification. A letter is being sent to the service directors of those identified as affiliated with a service identifying those individuals scheduled to renew this year that have yet to transition as well. As a result of the last statutory language change the attendants could transition off-cycle or with their renewal, the last opportunity will be at renewal time.

Mr. Sutton reported there will be four staff members and four Board Members attending the upcoming KEMSA conference in Wichita, Thursday and Friday August 9 & 10, 2012.

### Public Comment

Mark Willis, Newton Fire/EMS, spoke regarding practical testing and his opinions regarding the state adopting the national standards.

Dr. Allin asked for discussion and any new business from the Board Members; hearing none a motion to adjourn was called for: ***Commissioner Boaldin moved to adjourn the Board Meeting at 10:15a.m. Senator Emler seconded the motion. The motion carried and the meeting adjourned at 10:15a.m.***

The meeting was adjourned at 10:15a.m.

The next meetings are scheduled for October 4 & 5, 2012

DRAFT