



KANSAS

DENNIS ALLIN, M.D., CHAIR
ROBERT WALLER, CHIEF ADMINISTRATOR

KATHLEEN SEBELIUS, GOVERNOR

BOARD OF EMERGENCY MEDICAL SERVICES

MINUTES

EMERGENCY MEDICAL SERVICES

BOARD MEETING

October 6, 2006

Board Members Present

J. R. Behan
Deb Kaufman
Dr. Brian Holmes
Joe Megredy
Sen. Jay Emler
Dale Wasson
Dr. Dennis Allin

Guests

Pam Kemp
David Stithem
Marvin Van Blaricon
Steve Isaacson
John Hultgreen
Darlene Deck
Ruth Schillig
Ed Sorter
Catherine Young, MD
Mark Willis
Celia Simmons
Mike Simmons
Chris Way
Bob Prewitt
Terry David
John Ralston

Staff

Robert Waller
Steve Sutton
Patti Artzer
Joe Moreland
Jerry Cunningham
Dave Cromwell
Carman Allen

Board Members Absent

Comm. Duane Mathes
Comm. Bob Boaldin
Sen. Chris Steineger
Rep. Kasha Kelley
Rep. Margaret Long
Chief Mike Ryan

CALL TO ORDER

Chairman Allin called the meeting to order on Friday, October 6, 2006 at 9:10 am. The first order of business is the approval of the minutes from the August 4th Board Meeting and September 8th Conference Call.

APPROVAL OF MINUTES

Motion: Moved by Vice Chairman Behan, seconded by Board Member Emler to approve the minutes of the August 4th Board Meeting and September 8th Conference Call. Motion passed.

COMMITTEE REPORTS AND POSSIBLE ACTION

Executive Committee

Chairman Allin called upon Senator Emler to report on the Executive Committee activities. Senator Emler reported roll call of Board members attendance during the October Executive Committee members. Representative Kasha Kelly and Commissioner Bob Boaldin were absent. He continued by discussing Committee review of the 2007 approved and 2008 proposed budget. He noted that there would be a workgroup formed to revise and propose changes to the Education Incentive Grant program. The workgroup would be tasked with reviewing the functionality of the grant and if any modifications need to be made.

Senator Emler reported that Board Staff provided information on the Data Collection project and its progression. Additionally, the Committee reviewed Norton County EMS and the appointment of a nurse practitioner to approve service protocols. The nurse practitioner would continue to work under a doctor's license.

Planning and Coordination Committee

Chairman Allin called upon Board Member Megredy to address the Board on the meeting conducted by the Planning and Coordination Committee. Board Member Megredy reported that Joe Moreland had given an update on the Ambulance Service Budget Model and a briefing on the Kansas Emergency Medical Information System (KEMIS) data collection project.

Board Member Megredy noted that the Committee received a legal opinion from Mary Feighny, Attorney General's Office, regarding Pam Kemp's (service director of Clay County) regarding disaster exemptions for EMS personnel during a local disaster.

Board Member Megredy further advised the Committee that members had a brief discussion on the MERGe project, organization reports, and Regional updates.

Investigations

Chairman Allin reported the Committee processed seven cases and closed all of them. He also reported that Board staff was instructed to review Investigation Committee policy and procedures and provide the Board a bullet list of those procedures that need to be reviewed and revised.

Chairman Allin further reported that during an investigation review, the Committee noted a medication error issue due to packaging and warned the public to be extra cautious. There were no questions.

Education and Examination

Chairman Allin called upon Vice Chairman Behan to report on the Education and Examination Committee activities. Vice Chairman Behan advised that Steve Sutton gave a report on the Instructor Development Task Force and the Written Exam Task Force, and they were progressing as expected.

Vice Chairman Behan further advised that Hutchinson Community College received notification that their accreditation was recommended for approval in November, which the Board had previously required to approve their class.

Board Minutes

The Committee directed that copies of the EMT-D Draft Curricula be sent to ICs who have taught EMT-D classes for their input. He noted the Committee should have the responses available for the December Board meeting.

Vice Chairman Behan reported that the Regional Quarterly Education Program is being developed. The Committee reviewed the continuation of exam requirements and recommended that for the First Responder, EMT-B, and EMT-I continue the CPR requirement before they are eligible to test, and continue the DOT refresher course between the 3rd and 4th attempts. The Committee tabled the item of validation of successful completion (skills competency). Vice Chairman Behan reported that the Committee reviewed ADA compliance for examinations, and recommended the adoption of an extension of time for the written exam.

Motion: Accept the Committee's recommendation and approve the continuation of exam requirements for a valid CPR card and DOT refresher, and adopt the extension of time for the written exam in accordance with ADA requirements. Moved by Vice Chairman Behan, seconded by Board Member Emler. Motion passed.

Vice Chairman Behan reported that the Committee heard and reviewed variances. The first was the awarding of an Instructor/Coordinator (IC) certification. The Committee desired further clarification and tabled the item for the December meeting.

The second variance was requested from Sedgwick County EMS requesting approval of annual Blood borne pathogen classes via distant learning. The service noted this would be a one time request. The Committee recommended the approval of the variance.

Motion: Accept the Committee's recommendation and approve conducting the Blood borne pathogen class via distant learning for Sedgwick County EMS. Moved by Board Member Wasson, seconded by Vice Chairman Behan. Motion passed.

The next variance was from Cowley Community College (CCC) requesting permission to provide a hybrid EMT course. The class would meet once a week in session and the didactic/lecture type materials would be provided on-line. Cowley Community College representatives stated that school would provide the Board with an update on the course and a final report. The Committee recommended to approve the variance with the stipulations that CCC provide a regular progress report to the Board and a brief report at the end of the course.

Motion: Accept the Committee's recommendation and approve conducting the hybrid EMT Course for Cowley Community College. Moved by Board Member Megredy, seconded by Board Member Holmes. Motion passed.

Vice Chairman Behan reported that the Wichita Area Technical College (WATC) requested permission to initiate a new program to conduct paramedic courses. The Committee recommended to the Board that a letter be sent to the Board of Regents (BOR) which outlines Board support for any educational/training program within the state.

Motion: Accept the Committee's recommendation to send letter to Board of Regents supporting any educational/training program. Moved by Vice Chairman Behan, seconded by Board Member Holmes.

Board Minutes

Chairman Allin asked if any individuals who signed up for public comment were speaking on this particular subject (the letter of support for paramedic education throughout the state) and would like to speak now, prior to voting.

Dr. Catherine Young, Medical Director for Wichita Sedgwick County EMS System, spoke to the Board about her concerns. She advised that just handing out numbers, the number of paramedics who are licensed within that area, can be misleading. The Board of Regents may have a misconception of the true number of individuals who are practicing para-medicine within their area. She noted that the Sedgwick county EMS system would have ten openings for paramedics coming January 1st. Dr. Young encouraged the Board to not only support para-medicine everywhere in the state of Kansas, but was concerned that the Board of Regents may have a negative impression from the initial statistics given to them. Dr. Young thanked the Board for allowing her to address them.

Deputy Chief and EMS Director Mark Willis, Newton Fire EMS, spoke to the Board and thanked them for their consideration and support of Wichita Area Technical College's (WATC) pursuit of a paramedic program in Wichita. He suggested that there was a lobby to prevent Wichita Area Technical College's request for approval of this paramedic program as it is being regarded as competition by other institutions that are offering a paramedic program in the area. Mr. Willis encouraged the Board and the audience to request approval of the program by the Board of Regents.

Service Director Pam Kemp, Clay County EMS, stated that additional paramedic programs in the state are needed and those that exist must provide additional services. She remarked that rural areas cannot compete with metropolitan areas to hire paramedics from those services into a county with a population of 10,000 or less. Ms. Kemp requested the Board discuss not only the number of paramedic courses in the state with the Board of Regents, but encourage BOR to address delivery options.

Senator Emler discussed KAN-Ed and how it provides distance learning to schools, hospitals and libraries. He further encouraged the audience to contact the Board of Regents to voice their concerns.

Motion: Create a letter of support for paramedic programs in the State to the Board of Regents. Motion amended to name Wichita Area Technical College (WATC) in the letter to the Board of Regents. Moved by Chairman Allin, seconded for discussion purposes by Senator Emler.

Chairman Allin further discussed his reasoning for naming this program specifically in our letter.

Motion: Amend the letter to specifically mention the WATC program in the letter. The letter will be reviewed by the Chairman and then a copy of the signed letter will be sent to all board members. Motion passed.

Vice Chairman Behan advised the Board that the Committee was not able to address the validation of successful completion (skills competency) and tabled the item. Also, the Committee was not able to cover the proposed examination changes in the short term or in the long term. Vice Chairman Behan proposed meeting in November to address the issues.

Chairman Allin suggested that, the Education and Examination Committee meet, along with members of the public to discuss whether the Board should administer the exam. He further advised that the issues of the validation of skills competency may need to be addressed by training institutions, and those members of the public who would be officially invited would be discussed at a later date.

Vice Chairman Behan instructed Board Staff to begin development of a meeting date.

Office Update

Chairman Allin recognized Chief Administrator, Robert Waller, for an office update. Mr. Waller provided the Board with a Power Point presentation outlining the FY 2007 and FY 2008 budget, and discussed the enhancements for one FTE Examination Manager, and increasing the Educational Incentive Grant monies. He explained that regional funding remains the same, but pursuant to the teleconference relating to the quarterly regional training, the Board may request an increased level of funding in FY 2008.

Mr. Waller reported that KEMIS Committee met on September 18 and 19, 2006 in Salina and split into three groups, Data Elements, Implementation and Education. The committee split to address each of the issues specially and thoroughly. The next meetings were scheduled for October 23 and 24, 2006 and November 28 and 29, 2006. Mr. Waller explained that the Board must submit a high level plan for the data collection project, develop an request for proposal (RFP) for the project manager, review and select data elements, and develop an RFP for data collection software. He noted that the RPF for vendor selection should close April 2007, with a vendor evaluation being conducted in late April. Selection of the vendor would follow along with the detailed plan, which would be presented to the Legislative Joint committee on Information Technology on a quarterly basis.

Mr. Waller continued by providing the Board a report which listed the services that received Educational Incentive Grant monies. He further advised the Board that a workgroup would be convened on Monday, October 9th at 11:30 a.m. comprised of representatives from the Regions to review and revise the Educational Incentive Grant.

Mr. Waller reported that automated ambulance renewal is being developed by Board staff. Policies and procedures have not yet been finalized. There were no questions.

Advisory Committee on Trauma

Chairman Allin reported that there was no new information. The ACT is working towards verification of hospital levels of service, and the development of the statewide trauma registry has continued to progress forward.

New Business

No new business.

Mr. Waller informed the Board members that included in their packet was an evaluation for the Chief Administrator's position. The survey was to be filled out and mailed to Dr. Allin. During the December meeting, the Board will go into Executive Session and the decision will be made whether to retain the Administrator or make another decision.

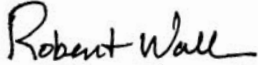
Motion: Convene a 20 minute Executive Session, to discuss an issue of non-elected personnel. The Session will end at 11:00, but first there will be a 10 minute break. The Executive Session would be just the Board Members for approximately the first 5 minutes. Moved by Chairman Allin, seconded by Vice Chairman Behan. Motion passed.

Motion: To extend Executive Session for 30 minutes from 11:00-11:30. Moved by Vice Chairman Behan, seconded by Dr. Holmes. Motion passed. Board Members and Robert Waller present.

Motion: To extend Executive Session for 20 minutes from 11:30-11:50. Moved by Senator Emler, seconded by Dr. Holmes. Motion passed. Board Members and Robert Waller present.

Vice Chairman Behan announced that the Education Meeting will be held on November 7, 2006 at 9:00 in Topeka. An agenda will be formulated within the next couple of weeks.

Motion: To adjourn the Board Meeting. Moved by Senator Emler, seconded by Board Member Wasson. Motion passed.



December 1, 2007

Approved